

Employee Accountability

Organizations who promote accountability are more successful and more productive. In this one-day workshop, you will learn about what accountability is, how to promote it in your organization, and how to become more accountable to yourself and others.

What Will Students Learn?

- ✓ Understand what accountability is and what events in history have shaped our view of it
- ✓ Identify the requirements for personal and corporate accountability
- ✓ Apply the cycle of accountability and the fundamental elements required to build an accountable organization
- ✓ Describe what individuals must do to become accountable
- ✓ Build skills required for accountability, including goal setting, giving and receiving feedback, and delegation
- ✓ Pinpoint ways to build ownership in your organization
- ✓ Isolate areas for further self-improvement

What's Included?

- ✓ Instruction by an expert facilitator
- ✓ Small, interactive classes

What Topics are Covered?

- ✓ Defining accountability
- ✓ Creating an accountable organization
- ✓ Setting goals and expectations
- ✓ Doing delegation right
- ✓ Offering feedback
- ✓ A toolbox for managers

- ✓ Specialized manual and course materials
- ✓ Personalized certificate of completion